



Best Robotics Grant Application Instructions

Complete the Application Cover Sheet (page 2) and a Project Summary that includes the following items:

1. A statement of the specific objectives to be attained by the proposed project, and a description of the broader impact of this project and resulting outreach on STEM curriculum in partner schools.
2. A review of the region to be served by the hub, including an assessment of schools with experience previously participating in a competition and new teams to be organized with spatial description of travel to the hub for each partner school district.
3. A clearly-described implementation plan for the development of the Hub. This should include a description of the proposed Hub management plan, including organization and storage of capital equipment and key staff, outreach plans, collaborating partner school (teams), industry or community partners in the establishment and support of the hub, timetable and information detailing the availability of supporting facilities, equipment, and personnel necessary to the attainment of the project's objectives.
4. A detailed budget for the coming year including capital equipment and consumables, accessory supplies, travel, and estimates of support requirements for events.
5. A statement addressing the extent to which the proposed project will establish or build upon a regional effort to improve STEM educational curriculum and enhance STEM career awareness.
6. A statement detailing the sources and amount of the required matching funds to establish initial hub.
7. A statement of plans for future support of the robotics hub from sources other than the Authority. This section should include identification of the specific funding sources to be approached and types of support available from these sources that will insure sustainability. Applicants are encouraged to attach support letters from the co-funding partners and the communities.
8. A description of the qualifications of the personnel to be involved in the proposed project. Relevant information would include the academic credentials of key professionals, and the record of current and past projects that are relevant to administration or management of a hub.
9. A statement that a final summary report will be submitted to the Authority within 60 days after expiration of the award period (one year). The final summary report shall include:
 - a. A topic sentence stating the project's major focus and service area
 - b. The primary objectives and scope of the project
 - c. The summary of the techniques or approaches used to establish project
 - d. The results of first year efforts stated as concisely as possible with a description of evaluation procedures used to assess results
 - e. Other information as requested by the Board of Directors

Submit Application to:

Education Outreach Coordinator
Arkansas Science & Technology Authority
423 Main Street, Suite 200
Little Rock, AR 72201



Arkansas BEST Robotics Grant Proposal Cover Page

Name of University/College _____

Institution Contract Officer

Principal Investigator (PI)

Name _____

Name _____

Address _____

Address _____

Email _____

Email _____

Phone _____

Phone _____

Fax _____

Fax _____

Amount of Funds Requested \$ _____

Title of the Proposal (Hub Name): _____

Technical Abstract

(Limit: 150 words or less, single-spaced, 12 font, typed.)

Signature of Contract Officer

Date:

Signature of PI

Date:

Signatures of the application denote that these individuals have read and understand the guidelines governing the award of the grant and agree to the conditions.